



Dawson Regional Planning Commission

On The Land We Walk Together • Nän kāk ndä tr'ädäl

December 6, 2022

Dawson Regional Planning Commission Commission Meeting #18 Minutes Dawson City and Webinar

In Attendance			
DRPC Debbie Nagano – Chair Alice McCulley - Vice Angie Joseph-Rear - Member Dan Reynolds – Member John Flynn – Member Jesse Cooke - Member	DRPC Staff Nicole Percival - Senior Land Use Planner Charlotte Luscombe – Land Use Planner Technical Working Group (TWG) Joseph Petch – YG EMR	Delegate/Guests: Tim Sellars, YLUPC	Public / Audience: No in person or online attendance, broadcast on CYFT Radio

Acronyms: TWG – Technical Working Group
SLC – Senior Liaison Committee

Action Items: Status indicated is as of next meeting date

Government YG – Yukon Government
TH – Tr'ondëk Hwëch'in
NND – First Nation of Nacho Nyäk Dun
EMR – Energy, Mines and Resources
ENV – Environment & Parks



Planning: DRPC – Dawson Regional Planning Commission
YLUPC – Yukon Land Use Planning Council
THFA – Tr'ondëk Hwëch'in Final Agreement
RLUP – Regional Land Use Plan
COLA – Cost of Living Adjustment

Agenda Item 1: Opening Pray and Meeting Called to Order	Action Items
<p>Meeting called to order 5:04pm</p>	
Agenda Item 2: Review Agenda (Tab 1)	
<p><u>Welcome and Introductions</u> Nicole welcomed the Commission, staff and the Parties to the meeting.</p> <p><u>Agenda Review</u></p> <p>Motion #1: To accept Commission Meeting #18 agenda as amended</p> <ul style="list-style-type: none"> • Amended dates of COLA and Workplan to read 2023-24 <p>Moved Dan Reynolds 2nd Jesse Cook - Passed by consensus</p>	
Agenda Item 2: Minutes and Delegations (Tab 2)	Action Items
<p><u>Minutes Commission Meeting #18 (October 17, 2022)</u></p> <ul style="list-style-type: none"> • Commission directed staff to update in the Action Items status column of meeting #17 <p>Motion #2: To approve the minutes of Commission Meeting #17 as amended</p> <p>Moved Dan Reynolds 2nd Alice McCulley - Passed by consensus</p> <p><u>Review of DRPC Action Items</u></p> <ul style="list-style-type: none"> • Action: DRPC staff look into court case about NND & YG. ONGOING • Action: Submit brewery creek submission COMPLETE 	<p>Action: DRPC staff look into court case about NND & YG. ONGOING</p> <p>Action: Submit brewery creek submission COMPLETE</p>
Agenda Item 3: Report from the Chair and Senior Planner (Tab 3)	Action Items
<p><u>Report from Chair</u></p> <ul style="list-style-type: none"> • No update from Chair <p><u>Senior Planner's Report</u></p> <ul style="list-style-type: none"> • Recommended Plan Engagement Activities <ul style="list-style-type: none"> ○ Staff and Commission have attended Parties' engagement events in Dawson, Old Crow, Mayo, and in Whitehorse. 	

<ul style="list-style-type: none"> ○ December 20th is the last day of the Parties’ engagement period. Staff have communicated the importance of providing feedback to the Parties even if comments were sent to the Commission on the Draft Plan. ○ There will be one last event in Dawson on December 7th at TH Hall at 4:30pm – 7:00pm. ● Finance and Administration <ul style="list-style-type: none"> ○ The Yukon Land Use Planning Council office in Whitehorse is moving after 20+ years. New address is Suite 302, 309 Strickland ○ Dawson Land Use Planner Charlotte Luscombe is leaving at the end of December to fill the position of Land Use Planning Coordinator at Tr’ondëk Hwëch’in. ○ Thanks to hard work of YLUPC Finance Manager, DRPC financials are fully up-to-date ● Deliverables <ul style="list-style-type: none"> ○ Preliminary Workplan and budget for 2023-2024 is due to YG and the Council on December 15. ○ Staff and Commission will submit this based on these assumptions: <ul style="list-style-type: none"> ▪ That the Parties will submit their decision on accepting, modifying, or rejecting the Recommended Plan sometime in the Spring of 2023 ▪ That there will be an ongoing role for a Commission as per the Recommended Plan ▪ That there are seasonal constraints that impact the Commission’s workflow. ○ The Methods report is underway and a draft will be ready in the new year ● Others <ul style="list-style-type: none"> ○ Yukon Geoscience Forum: Senior Planner presented at the Forum on November 22 2022. It was an update on the RLUP progress and process to date as well as how to participate in consultation. <p>Motion #3 to accept Senior Planner’s Report</p> <p>Moved Jesse Cooke 2nd Dan Reynolds – Passed by Consensus</p>	
<p>Agenda Item 4: Correspondence and Relevant Media (Tab 4)</p>	<p>Action Items</p>
<p><u>Correspondence</u></p> <p>No questions/concerns/discussion.</p> <p><u>Media</u></p> <p>No questions/concerns/discussion.</p>	
<p>Agenda Item 5: Finance and Administration (Tab 5)</p>	<p>Action Items</p>
<p><u>Finance and Administration: Regular</u></p>	

<p>Financial Statements to November 30</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Balance sheet. Current liabilities - accounts payable = transfer of wages to YLUPC for payroll. \$17,000 for this. Also vacation accrual and wages payable (inc. banked time). This will go down once Charlotte leaves. Andrea advised nothing stands out, but the depreciation of assets will be looked at. • Income statement. Up-to-date totals of what's coming in vs what is budgeted for. Can't go over 5% in budget categories. At the moment we are overspent in some categories, but this will likely rectify itself by year-end. We will have a surplus due to Charlotte leaving, and there was not as much Commission travel as anticipated. <p>Motion #4: To approve the November financial statements.</p> <p>Moved Angie Joseph-Rear 2nd Debbie – Passed by consensus</p> <p><u>Finance and Administration: 2023-24</u></p> <p>Appoint an auditor</p> <p>Motion #5: To appoint Crowe MacKay LLP to conduct DRPC annual audit for the 2022-2023 fiscal year.</p> <p>Moved Dan Reynolds 2nd Jesse Cooke – Passed by consensus</p> <p>Cost of Living Increase for 2023-24</p> <p>Motion #6: To approve COLA increase of 3.3% for DRPC staff wages effective as of April 1, 2023</p> <p>Moved Dan Reynolds 2nd Jesse Cooke – Passed by consensus</p>	
<p>Agenda Item 6: No Break taken</p>	
<p>Agenda Item 7: DRPC Draft 2023-24 Budget and Workplan</p>	<p>Action Items</p>
<p>Senior Planner presented Draft 2023-25 Budget and Workplan:</p> <ul style="list-style-type: none"> • Introduction <ul style="list-style-type: none"> ○ The preliminary work plan and budget for 2023-2024 is pursuant to the Terms of Reference (ToR) signed by the Parties, YG and TH, and the Commission (July 2019) ○ The Commission is required to submit this document to the Parties by December 15, 2022, as required by the Transfer Payment Funding Agreement (TPFA). ○ The Commission is to submit a Final Recommended Work Plan and Budget by February 15, 2023. This requires the approval of both Parties. • Work Plan Preamble 	

<ul style="list-style-type: none"> ○ Workplan is based on three main assumptions: <ol style="list-style-type: none"> 1. <u>An ongoing role for the Commission post-plan approval</u> 2. <u>Outcome and timing for Plan approval process</u>: assumption of spring 2023 for party feedback on modifying the Recommended Plan 3. <u>Seasonal Constraints</u>: The Commission’s seasonal commitments in the summer mean that the Commission cannot plan for meetings from June to October. ● Work Plan Highlights <ul style="list-style-type: none"> ○ Final Recommended Plan and products ○ Recommendations: <ul style="list-style-type: none"> Plan Conformity Checks and Representations to YESAB Ongoing Commission Model ○ Initiate Sub-Regional Planning: Chu Kon Dëk: Yukon River Corridor sub-regional plan ○ Website Maintenance ○ Communications and consultation support ● Budget <ul style="list-style-type: none"> ○ Similar ask for funding as last year as work is comparable. <p>Motion #7: To approve the Preliminary Draft Work Plan and Budget for 2023-2024 as amended and submit to Council and to Yukon by December 15, 2022.</p> <p>Moved Dan Reynolds 2nd Angie Joseph-Rear – Passed by consensus</p>	
<p>Agenda Item 8: Next steps</p>	<p>Action Items</p>
<ul style="list-style-type: none"> ● Methods Report – work is still underway on this report and it will be submitted to the Commission as draft in the new year. 	
<p>Agenda Item 9: Next Commission Meeting and Roundtable</p>	<p>Action Items</p>
<ul style="list-style-type: none"> ● Likely February for next meeting, Senior Planner will be in touch <p>ACTION: Senior Planner will email Commission members to arrange next meeting</p> <ul style="list-style-type: none"> ● Commission and Senior said goodbye to Land Use Planner Charlotte Luscombe who is joining Tr’ondëk Hwëch’in in January 2023 	<p>UPDATE</p> <p>ACTION: Senior Planner will email Commission members to arrange next meeting</p>

Agenda Item 10: Adjournment	Action Items
<p>Motion #8: To adjourn regular Commission Meeting #18 at 6:11pm. Moved Jesse Cooke 2nd John Flynn Passed by Consensus</p>	
<p>Approval at Regular Board Meeting #19– date By Motion #xx at Regular Board Meeting #19 – date</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  Chair </div> <div style="text-align: center;">  DRPC Secretariat </div> <div style="text-align: center;"> Feb 6 2023 Date </div> </div>	