

Dawson Regional Planning Commission

MINUTES

Special Meeting #7

DRPC Board Room, Dawson City, Yukon

November 14, 2012

In Attendance			
Dawson Regional Planning Commission (DRPC) Steve Taylor Will Fellers Scott Casselman (by phone) Roger Ellis (by phone) Chester Kelly (by phone)	DRPC Staff Jeff Hamm – Senior Planner	YLUPC Staff	Delegate/Guest:

Call to Order 12:10PM

Agenda Item 1: Request for direction from Senior Liaison Committee (SLC)

Comment	Action Items
<p>A request was sent to YG in April 2011 to initiate the SLC so that direction could be provided upfront, rather than in reaction to the Commission's work. To date, the SLC have neither formed nor held a meeting.</p> <p>The Commission discussed how SLC is intended to provide coordinated, senior-level intergovernmental input and advice to the Commission. The Parties have not yet convened the SLC, although several products have been provided, including the Issues and Interest Report and a Vision & Goal Statement. To date, the Commission has only had technical level feedback on its documents.</p> <p>The Commission were unsure whether the principles stated for the Peel Watershed are intended to apply more generally to regional planning in the Yukon. The Commission re-iterated their desire to have the Parties appoint members to the SLC and convene a meeting as soon as possible. Suggested items for discussion are:</p> <ul style="list-style-type: none"> • Guiding Principles for Regional Land Use Planning • Timeframe for Completion of the Recommended Plan • Response to Vision & Goal Statement • Timing of Future SLC meetings 	

Agenda Item 2: Staffing Update

Comment	Action Items
<p>Jeff advise that the Administrator position will be re-scoped as a Bookkeeping position, re-advertised and staffed in January. In the meantime, the YLUPC financial administrator will provide bookkeeping functions. Jeff indicated other tasks, for community engagement and document editing for example, may use a combination of casual staff/contract resources.</p>	

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Agenda Item 3.0: 2013-2014 Workplan and Budget	
Comment	Action Items
<ul style="list-style-type: none">• The draft workplan extends work through to the end of March 2014, which is beyond the 3-year mandate of the Commission. This requires some further discussion, ideally with the SLC.• Scott indicated he is prepared to discuss the workplan and budget with the SLC, should they convene a meeting.	

Agenda Item 4.0: Next Meeting	
Comment	Action Items
Next Meeting Feb 13 th and 14 th , 2013, in Dawson.	

Meeting adjourned at 12:40 PM

Approval of special Meeting Minutes – November 14, 2012

Approved by Motion #3, at Regular Board Meeting #8, Feb 13th, 2013.



Chair



DRPC

February 13, 2013

Date: