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## SENIOR PLANNER'S REPORT

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**TO:** Dawson Regional Planning Commission

**FROM:** Tim Van Hinte

**SUBJECT:** Report for September 13, 2019 – November 25, 2019

**DATE:** November 25, 2019

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The following is a summary of key activities completed by staff during the months of September, October, and November.

### 1. Finance and Administration

**YLUPC All Staff Working Session** – DRPC staff, alongside YLUPC members and staff, met for a one-day brainstorming retreat on November 4<sup>th</sup> 2019. The purpose of the retreat was to discuss the regional land use planning process and potential areas for improvement.

**2020/2021 Work Plan and Budget** – Staff has completed a draft preliminary work plan and budget for the 2020/2021 fiscal year, which will be reviewed by the Commission at its December 4<sup>th</sup> meeting in Dawson City.

**Additional Land Use Planning Staff** – Nicole Percival has been hired on as a Land Use Planner to assist the DRPC team until March 2020.

### 2. Public Engagement and Communications

**Public Engagement Meeting: Dawson** – The Commission and staff hosted an open house and three separate facilitated community conversations on November 13, 2019 from 12:00 pm to 8:00 pm at KIAC in Dawson City. Staff estimate approximately 30-40 participants attended throughout the day.

**Public Engagement Meeting: Whitehorse** – The Commission and staff hosted an open house and three separate facilitated community conversations on November 20, 2019 from 12:00 pm to 8:00 pm, at the Yukon Inn in Whitehorse. Staff estimate approximately 50-60 participants attended throughout the day.

**Other Engagement Opportunities** – The Commission and staff hosted booths at both the annual gathering of the Yukon Renewable Resources Councils in Dawson City (November 15 2019) as well as the annual Yukon Geoscience Forum in Whitehorse (November 18/19 2019). The DRPC Chair, Debbie Nagano, and the Senior Planner presented an update on the DRPC process and progress to Geoscience delegates (November 19 2019).

**Meetings with Plan Partners** – Staff met with the following organizations to introduce the planning process, provide an overview of the Commission’s mandate and vision, and discuss key issues and interests: Dawson District Renewable Resources Council (DDRRC) (October 7, 2019), City of Dawson (November 12, 2019), and attended a meeting held by Canadian Wildlife Service (CWS) on the Priority Place – Yukon South Beringia initiative (October 30 2019).

### **3. Planning Products**

**Vision Statement** – The Commission completed and approved their Vision Statement for the region, the process, and the plan. Staff has made Vision Statement publicly available on the Commission’s website.

**Resource Assessment Report** –The draft report was considered at the Commission’s September meeting and has been made available to the public and plan partners for review. Staff are seeking input on the draft report until December 6, 2019 and will make any necessary updates prior to finalizing the report.

**Issues and Interests Report** – The updated draft report was considered at the Commission’s September meeting and has been made available to the public and plan partners for review and feedback. Staff are seeking input on the updated draft report until December 6, 2019.

**Cumulative Effects Report** – DRPC and YLUPC staff have been working on reviewing and updating the Cumulative Effects Report (CE Report) with the Parties. Face-to-face meetings are being scheduled December 9-11, 2019 for key party representatives to discuss particular sections of the CE Report and to provide staff with direction on initial review and necessary updates.

### **4. Other Activities**

**TWG Meetings** – The Technical Working Group (TWG) met on September 26, 2019 (Dawson City), October 10, 2019 (Whitehorse), October 28, 2019 (conference call), and on November 14, 2019 (Dawson City). The next TWG meeting will be held on December 3, 2019 in Dawson City.

**SLC Meetings** – The Senior Liaison Committee (SLC) met on October 23,2019 in Whitehorse. The next SLC meeting will be held on December 3, 2019 in Dawson City.

**Workspace in Dawson** – Staff solidified a workspace in Dawson City at 978 2<sup>nd</sup> Ave (CIBC Building, upstairs) for Katie Fraser (Land Use Planner) in October. A lease has been signed for 6 months (ending in March 2020).