



Dawson Regional Planning Commission

Moving Forward • Nän kää ndä tr'ädäl

June 18-19, 2019

Dawson Regional Planning Commission

Regular Board Meeting #2

Klondike Institute of Art and Culture (KIAC), Dawson City, YT

In Attendance			
<p>DRPC</p> <p>Debbie Nagano – Chair Art Webster – Vice Chair Alice McCulley - Member Angie Joseph-Rear - Member Dan Reynolds – Member John Flynn - Absent</p>	<p>DRPC Staff</p> <p>Tim Van Hinte - Senior Land Use Planner</p> <p>Technical Working Group (TWG) Senior Liaison Committee (SLC)</p> <p>Lee Whalen – TH Sam Skinner –YLUPC Natasha Ayoub – TH Amanda P Taylor – YG Helen Booth – YG Environment Kay Linley - TH</p>	<p>Delegate/Guest:</p> <p>Ron Cruikshank – Director YLUPC Krysti Horton – YG EMR Nicole Percival – YLUPC Planner Darren Taylor – TH Director of Natural Resources</p>	<p>Public / Observers:</p> <p>Sebastian Jones – YCS Grant Allan – YPA Kiri Staples - Researcher Catherine Tegelberg – Newmont Goldcorp Scott Casselman – YGS Warwick Bullen – YGS R.D. Farr Nathalie Lowry – CWS Chris Clarke – TH Sylvie Far Katie Fraser – YESAB Kyle Russell – YG Fish & Wildlife</p>

Acronyms: TWG – Technical Working Group
 SLC – Senior Liaison Committee
 YG – Yukon Government
 EMR – Energy, Mines and Resources
 ENV – Environment & Parks

First Nations: FNNND – First Nation of Na-Cho Nyäk Dun
 TH – Tr’ondëk Hwëch’in
 VGFN – Vuntut Gwitchin First Nation

Planning: DRPC – Dawson Regional Planning Commission
 FRP – Final Recommended Plan
 RP – Recommended Plan
 ToR – Terms of Reference
 CLUPP – Common Land Use Planning Process
 THFA - Tr’ondëk Hwëch’in Final Agreement

Action Items: Status indicated is as of next meeting date

Meeting called to order 9:00

Agenda Item 1.0: "In Camera"	Action Items
<p>Motion #1</p> <p>To add a second Commission Member to the Land Use Planner Hiring Committee, if the schedule permits.</p> <p>Moved: Dan Reynolds 2nd Alice McCulley Passed by Consensus</p> <p>Motion #2</p> <p>To close the "in camera" session and return to the public meeting agenda.</p> <p>Moved: Dan Reynolds 2nd Angie Joseph-Rear Passed by Consensus</p>	
Agenda Item 2.0: Review Agenda	Action Items
Comments	
<ul style="list-style-type: none"> • Commission members were satisfied with the agenda as proposed. • Art Webster welcomed guests and observers to the meeting. 	
<p>Motion #3</p> <p>To accept the agenda as proposed.</p> <p>Moved: Art Webster 2nd Dan Reynolds Passed by Consensus</p>	

Agenda Item 3.0: Delegations	Action Items
Comments	
<ul style="list-style-type: none"> • Senior Planner provided a description of the DRPC policy for delegations. Delegates should register in advance with the Senior Planner or Commission Chair and will be listed on the agenda. • No delegations were present at the meeting 	
Agenda Item 4.0: Minutes	Action Items
Comments	
<ul style="list-style-type: none"> • The Commission agreed that the format of the minutes is clear and concise. • Senior Planner stated that he is looking for someone to take minutes in Dawson on a regular basis for future meetings. • No revisions to the minutes were proposed by Commission members. 	A) Senior Planner to post minutes on the website once approved by the Commission.
<p>Motion # 4 To approve minutes of Meeting #1 April 30 2019 as presented.</p> <p>Moved: Dan Reynolds 2nd Angie Joseph-Rear Passed by Consensus</p>	
Agenda Item 5.0: Report from Chair & Senior Planner	Action Items
Comments	
<p><u>Report from the Chair</u></p> <ul style="list-style-type: none"> • Commission Chair has nothing to report at this time. 	
<p><u>Report from the Senior Planner</u></p> <ul style="list-style-type: none"> • Senior Planner presented the report to the Commission and noted that items in the report will be discussed in further detail under agenda items for this meeting. 	A) Senior Planner to post report on the website.

<ul style="list-style-type: none"> The Commission suggested including a brief description of the June 20th field trip (flight tour) to the report and asked the Senior Planner to post the report on the website. 	
Agenda Item 6.0: Correspondence and Relevant Media	Action Items
Comments	
<p><u>Outgoing Correspondence</u></p> <ul style="list-style-type: none"> The Commission sent a letter to parties for clarification on the ToR and requesting Issues & Interests submissions from YG. Art Webster noted that they did not receive acknowledgement from the Parties that the letter was received. Natasha Ayoub stated that a response letter is forthcoming. Once the letter from the Parties is received, the Commission will write a letter of thanks to the Parties for the Issues & Interests submissions. <p><u>Incoming Correspondence</u></p> <ul style="list-style-type: none"> Senior Planner has received a few emails from the mining community have been received and are included in the correspondence package. Staff have created a database to track public and stakeholder comments. Senior Planner received an email from White River First Nation (WRFN) staff enquiring about how they could be involved in the planning process. Senior Planner met with WRFN staff to introduce himself and to better understand their request. Commission discussed the matter of WRFN's involvement in the planning process and suggested that they be included in the same manner as the public. No special consultation was recommended at this time. The Senior Planner suggested requesting clarification from the Parties of this matter and the Commission agreed. YLUPC Director recommended that the Commission Chair and Council Chair have a discussion about recent correspondence received by the Council from the Yukon Forum. Senior Planner explained that the Commission is provided the opportunity to comment on proposed projects under YESAB review. TWG will discuss how best to comment on project proposals and report back to the Commission. 	<ul style="list-style-type: none"> A) Senior Planner to draft letter of thanks to the Parties for their I&I submissions. A) YLUPC Director to organize meeting with Commission Chair and Council Chair to discuss correspondence from Yukon Forum. A) Senior Planner will discuss with TWG on how best to comment on YESAB project proposals.

Agenda Item 7.0: Finance and Administration	Action Items
Comments	
<p><u>DRPC Policies and Procedures</u></p> <ul style="list-style-type: none"> • Senior Planner stated that revisions were made as recommended by the Commission. • Commission requested a revision to Section 4.4.7 to clarify the procedure for posting minutes on website. <p><u>YLUPC-DRPC Draft Memorandum of Understanding</u></p> <ul style="list-style-type: none"> • YLUPC Director presented the MOU to the Commission. He explained that the MOU is an agreement between the Council and Commission on matters concerning financial administration, human resources, staff supervision and training. In summary, the agreement explains how YLUPC will assist the Commission throughout the planning process. • The MOU can be amended as necessary as the planning process develops. • The Commission suggested some minor edits to the MOU and YLUPC Director will revise the document <p><u>Work Plan and Budget 2019-2020 Update</u></p> <ul style="list-style-type: none"> • YG ECO requested that text in work plan be updated to reflect current realities. The Senior Planner has made the suggested changes at the work plan and budget will be attached to the Financial Agreement. <p><u>Financial Agreement Update</u></p> <ul style="list-style-type: none"> • YLUPC Director updated the Commission on the progress of the Transfer Payment Funding Agreement. The agreement is nearing completion and will likely be signed this summer. • ECO has requested that the MOU and ToR be signed before the Financial Agreement is signed. <p><u>Terms of Reference</u></p> <ul style="list-style-type: none"> • TH has signed off on the updates to the ToR and approval from YG is forthcoming. • The Senior Planner described the key revisions to the ToR as follows: 	<p>A) Senior Planner to include delegation instructions on public posters and website for all future meetings.</p> <p>A) YLUPC Director to meet with Commission Chair to discuss staff supervisory roles as stated in MOU.</p> <p>A) YLUPC Director to revise MOU and have Council and Commission Chairs sign the document.</p> <p>A) Senior Planner to revise Policies and Procedures and post on website.</p> <p>A) Senior Planner to revise workplan and budget at time of signing of Financial Agreement.</p>

<ul style="list-style-type: none"> - Change in timeline such that the Recommended Plan is now due March 2021 and the Final Recommended Plan by Sep 2021. - A clause was added to allow the Parties to agree to budget and timeline revisions on an annual basis as needed. • TWG member noted that an extension of 16 months – with seasonal constraints and delays in commission formation - makes for a challenging deadline. <p><u>Consensus Building Appendix D of TOR</u></p> <ul style="list-style-type: none"> • YLUPC Director presented the Consensus Based Decision Making Process model as outlined in Appendix D of the ToR for information. 	
<p>Motion #5</p> <p>To approve the DRPC Policy and Procedures as amended (3rd reading).</p> <p>Moved: Dan Reynolds 2nd Art Webster Passed by Consensus</p> <p>Motion #6</p> <p>To approve the YLUPC-DRPC Memorandum of Understanding as amended.</p> <p>Moved: Art Webster 2nd Dan Reynolds Passed by Consensus</p>	
<p>Agenda Item 8.0 New and Unfinished Business</p>	<p>Action Items</p>
<p>Comments</p>	
<ul style="list-style-type: none"> • Senior Planner clarified that, at future meetings, any new business or continuation of previous business that Members would like to include will be placed in the agenda under “New and Unfinished Business”. 	

Agenda Item 8.1 Resource Assessment Report	Action Items
Comments	
<p>Senior Planner and TWG members presented an overview of each chapter of the draft Resource Assessment Report (RAR) to the Commission, highlighting the following key points:</p> <ul style="list-style-type: none"> • The RAR is a key foundational planning product identified in the ToR that describes the current state of knowledge for resources in the planning region. The report must be endorsed by the Commission following review and public engagement. • The original 2013 RAR was approved by the previous Commission. YLUPC have been working with TWG to update the document to reflect the current status of resources in the region. • Section 1 – Provides the framework and regional context for the planning area including biophysical landscape, population and employment, and relevant legislation. • Section 2 – Provides a description of resource and land use patterns. Ten major resources in the region and their values are discussed in detail (e.g. forest, water, heritage, mining). • Section 3 – Approximately 30 maps illustrating the distribution of resources in the region are included in this section. • Senior Planner noted that next steps include finalizing the draft RAR report for review by the Commission; preparing to present the report to the public in fall 2019; and endorsing the document following consideration of public feedback. 	<p>A) Senior Planner and TWG to finalize draft RAR and circulate to Commission for review.</p>
Agenda Item 8.2 Engagement and Communication	Action Items
Comments	
<p><u>Dawson Gold Show Follow-up</u></p> <ul style="list-style-type: none"> • YLUPC Planner provided a summary to the Commission on participation at the Gold Show. • General consensus from Members and staff was that the event went well and the Commission was well received. 	<p>A) Senior Planner and John Glynn-Morris to update draft Engagement Strategy.</p>

<p><u>Draft Engagement Strategy</u></p> <ul style="list-style-type: none"> • John Glynn-Morris presented the draft public engagement strategy to the Commission, highlighting the following key objectives: <ul style="list-style-type: none"> - To understand peoples' needs, values, and experiences; and - To raise awareness of planning, connections, and opportunities in the region. • Members discussed the draft strategy and suggested some revisions. John Glynn-Morris will revise the document for consideration the next meeting. <p><u>Letter to Plan Partners</u></p> <ul style="list-style-type: none"> • Senior Planner drafted a letter to Planning Partners that will introduce the Commission, inform them of the re-start of the planning process and to encourage them to get involved. • Staff have created a list of approximately 60 organizations that include YFNs, NGOs, community organizations and industry partners. • There was agreement among Members that the letter should be circulated as soon as possible. <p><u>Office Space Update</u></p> <ul style="list-style-type: none"> • Senior Planner approached the Dawson District RRC to inquire about shared office space however the RRC was not in a position to support the request. Other spaces being considered include the CIBC building and above Klondike Outreach. <p><u>Council of Yukon First Nations General Assembly</u></p> <ul style="list-style-type: none"> • DRPC will share a booth with YLUPC at the CYFN GA in Dawson from June 25-27. 	<p>A) Senior Planner to update Plan Partner letter and circulate to Commission.</p> <p>A) Senior Planner to email list of Planning Partners to Commission.</p>
<p>Agenda Item 8.3 Issues and Interests – Presentation from Tr'ondëk Hwëch'in</p>	<p>Action Items</p>
<p>Comments</p>	
<ul style="list-style-type: none"> • Senior Planner explained that, along with the RAR, the Issues and Interests Report is a key planning product referenced in the ToR that will be endorsed by the Commission. The updated report will include recent input from the Parties and will need to be reviewed by the public. • Senior Planner noted that both TH and YG have now submitted their Issues and Interests statements to the Commission for consideration. 	

<ul style="list-style-type: none"> • TH staff (Darren Taylor, Lee Whalen and Natasha Ayoub) presented their Issues and Interests submission to the Commission, highlighting the following key points: <ul style="list-style-type: none"> - The importance of land use planning is rooted in UFA and THFA. - During this public process it is important to keep the objectives of the THFA in mind to create a land use plan that is consistent with the objectives of the THFA. - TH are willing to provide assistance to the Commission to help them understand the connections to the THFA. • TH staff described in detail the main themes of their submission including: culture and heritage; fish and wildlife habitat and ecological integrity; and sustainable development and economy. Staff also provided an overview of the TH Land Stewardship Framework Project for consideration by the Commission. • Commission Members thanked TH staff for the presentation and will communicate through TWG if any clarification is required. 	
Agenda Item 8.4 Issues and Interests – Presentation from Yukon Government	Action Items
Comments	
<ul style="list-style-type: none"> • YG staff (Helen Booth and Krysti Horton) presented their Issues and Interests submission to the Commission, highlighting the following key points: <ul style="list-style-type: none"> - Some changes in policy and management tools have occurred since their previous submission such as, for example, the Class 1 placer notification system, moratorium on fracking, updates to commitments to mitigate climate change. - Similar to TH, YG is committed to aligning their submission with the objectives and definitions in UFA. - YG recognizes that there may be some areas that will be better served with a sub-regional plan such as, for example, the Yukon River Corridor and Klondike Highway Corridor. • YG staff described in detail the main themes of their submission including: sustainable development (as defined by the UFA); environmental conservation and management; and culture and heritage. 	A) Senior Planner and TWG to research economic impact and employment figures for the planning region.

<ul style="list-style-type: none"> • YG also described the Technical Report appended to their Issues and Interests Priority Memo highlighting key interests related to, for example, agriculture, heritage, mining, tourism and other resources in the region. • Commission Members thanked YG staff for the presentation and comments on certain aspects of the presentation such as the sub-regional planning process and the use of recommendations in the plan (e.g. for sub-regional, local area planning, economic development). • Art Webster requested more information from YG with respect to resource and industry related economic statistics for the region (e.g. GDP and employment by industry). 	
Agenda Item 8.5 Vision Statement	Action Items
Comments	
<ul style="list-style-type: none"> • Members reviewed the previous Commission’s Vision Statement and proposed some revisions to the Senior Planner. • Senior Planner will discuss revisions and ideas with TWG and will amend the Vision Statement for consideration the next meeting. 	A) Senior Planner and TWG to amend Vision Statement to reflect comments from Commission.
Agenda Item 8.6 Landscape Management Units and Plan Alternatives	Action Items
Comments	
<ul style="list-style-type: none"> • YLUPC Senior Planner presented to the Commission on the concept of Land Management Units (LMUs) and the history of their development during the first iteration of the DRLUP. Key points included: <ul style="list-style-type: none"> - The previous Commission used LMUs that were based on a combination of the Dawson Forest Resources Management Plan, watershed boundaries, and the Yukon River Corridor. - A land designation system (zoning) was developed to determine the type and extent of activities that may occur within each LMU. - The previous Commission developed a series of five plan alternatives that were presented to the public. The alternatives were evaluated based on a Structured Decision 	

<p>Making (SDM) model and the Commission produced a “What We Heard” report based on public feedback.</p> <ul style="list-style-type: none"> - The new Commission is not required to adopt the work of the previous Commission but rather consider the LMUs and Plan Alternatives as they move forward in the planning process. • YLUPC Senior Planner also provided an overview of planning tools available to the Commission to help guide development of the plan including MARXAN (conservation and habitat analysis modeling tool) and ALCES (landscape modeling software used to help in land use decisions). 	
<p>Agenda Item 8.7 New Business from Members</p>	<p>Action Items</p>
<p>Comments</p>	
<ul style="list-style-type: none"> • Dan Reynolds suggested that future Commission meetings could include a working session on the first day followed by the public Commission meeting on the second day. 	
<p>Agenda Item 9.0 Next Meeting – Scheduling</p>	<p>Action Items</p>
<p>Comments</p>	
<ul style="list-style-type: none"> • Senior Planner will create an online scheduling poll for Commission Members to indicate their availability to meet in September. 	<p>A) Senior Planner to create online poll to schedule next Commission meeting.</p>
<p>Approval at Regular Board Meeting #03 – 19/20 By Motion #2 at Regular Board Meeting #03 – 19/20</p> <p>_____ Chair</p> <p>_____ DRPC Secretariat</p> <p>_____ Date</p>	