



# Dawson Regional Planning Commission

On The Land We Walk Together • Nän kāk ndä tr'ädäl

Sept 25, 2019

Dawson Regional Planning Commission

Regular Board Meeting #3

Downtown Hotel Conference Room, Dawson City, YT

In Attendance			
<p><b>DRPC</b></p> <p>Debbie Nagano – Chair            Art Webster – Vice Chair            Alice McCulley - Member            Angie Joseph-Rear - Member            Dan Reynolds – Member            John Flynn - Member</p>	<p><b>DRPC Staff</b></p> <p>Tim Van Hinte - Senior Land Use Planner            Katie Fraser – Land Use Planner</p> <p><b>Technical Working Group (TWG) /            Senior Liaison Committee (SLC)</b></p> <p>Sam Skinner - YLUPC            Lee Whalen – TH            Natasha Ayoub – TH            Amanda P Taylor – YG            Tess McLeod - YG</p>	<p><b>Delegate/Guests:</b></p> <p>Ron Cruikshank – Director, YLUPC            Joe Copper Jack – Senior Planning and Policy Coordinator, YLUPC</p>	<p><b>Public / Audience:</b></p> <p>Jeff Hamm            Sebastian Jones – YCS            Al Doherty – YCM            Dillon Crosilla – YESAB            Nathalie Lowry – ECCC/CWS            Randi Newton – CPAWS            Warwick Bullen – YGS            Jen Meurer – YG ENV</p>

**Acronyms:** TWG – Technical Working Group  
 SLC – Senior Liaison Committee  
 YG – Yukon Government  
 EMR – Energy, Mines and Resources  
 ENV – Environment & Parks

**First Nations:** FNNND – First Nation of Na- Cho Nyäk Dun  
 TH – Tr'ondëk Hwëch'in  
 VGFN – Vuntut Gwitchin First Nation

**Planning:** DRPC – Dawson Regional Planning Commission  
 CLUPP – Common Land Use Planning Process  
 THFA - Tr'ondëk Hwëch'in Final Agreement

**Action Items:** Status indicated is as of next meeting date

Meeting called to order at 9:00

Welcoming remarks from the Commission, acknowledgment of those in attendance in the audience.	
<b>Agenda Item 1.0: Review Agenda</b>	<b>Action Items</b>
<b>Comments</b>	
<p><b><u>Amendments</u></b></p> <ul style="list-style-type: none"> <li>• Removal of interim status for Vice Chair and Chair – added to Report from the Chair</li> <li>• Presentation from YLUPC on incorporating traditional knowledge in planning process and an introduction to interim measures – added after morning break</li> <li>• Discuss next DRPC meeting date – added prior to in camera session</li> </ul>	
<p><b>Motion #1</b></p> <p>To accept the Agenda as amended.</p> <p><b>Moved: Angie Joseph-Rear                      2<sup>nd</sup> Art Webster                      Passed by Consensus</b></p>	
<b>Agenda Item 2.0: Delegations</b>	<b>Action Items</b>
<b>Comments</b>	
No delegations at this time	
<b>Agenda Item 3.0: Minutes</b>	<b>Action Items</b>
<b>Comments</b>	
<p><b><u>Amendments to Meeting #2 Minutes</u></b></p> <ul style="list-style-type: none"> <li>• Correct typo on page 10, bullet 3</li> <li>• Add list of attendants to minutes</li> <li>• Add acknowledgment of audience members to beginning of meeting</li> </ul>	A) Senior Planner to amend Minutes from DRPC Meeting #2

<p><b>Motion # 2</b></p> <p>To approve minutes of Meeting #2 June 18-19 2019 as amended above.</p> <p><b>Moved: Dan Reynolds                      2<sup>nd</sup> Art Webster                      Passed by Consensus</b></p>	
<p><b>Agenda Item 3.0: Report from Chair &amp; Senior Planner</b></p>	<p><b>Action Items</b></p>
<p><b>Comments</b></p>	
<p><b><u>Report from the Chair</u></b></p> <ul style="list-style-type: none"> <li>Members discussed removing interim status on Chair and Vice Chair.</li> </ul> <p><b><u>Report from the Senior Planner</u></b></p> <ul style="list-style-type: none"> <li>Senior Planner presented his report and highlighted key work that the Commission and staff have accomplished to date.</li> </ul>	<p>A) Senior Planner to remove interim from Vice Chair and Chair status</p> <p>A) Senior Planner to post report on website</p>
<p><b>Motion # 3</b></p> <p>To remove interim status on Chair and Vice Chair, and to review annually.</p> <p><b>Moved: Dan Reynolds   2<sup>nd</sup>   John Flynn   Passed by Consensus</b></p>	
<p><b>Motion # 4</b></p> <p>To approve the Senior Planner Report and make publicly available.</p> <p><b>Moved: Art Webster   2<sup>nd</sup>   Dan Reynolds   Passed by Consensus</b></p>	

<b>Agenda Item 5.0: Correspondence and Relevant Media</b>	<b>Action Items</b>
<b>Comments</b>	
<p><b><u>Incoming Correspondence</u></b></p> <ul style="list-style-type: none"> <li>• Commission was made aware of a letter sent to YLUPC from the Yukon Forum Chapter 11 Leads regarding Yukon Land Use Planning Information Materials. YLUPC will keep DRPC informed of progress on the letter response and feedback. No DRPC response is required.</li> <li>• Commission discussed recent email correspondence Senior Planner received from Scott Casselman regarding changes to Meeting Minutes #2. Members agreed that no further action or response from DRPC is required.</li> </ul>	
<b>Agenda Item 6.0: Finance and Administration</b>	<b>Action Items</b>
<b>Comments</b>	
<p><b><u>Financial Statements (August 2019)</u></b></p> <ul style="list-style-type: none"> <li>• The Commission reviewed the August 2019 financial statements. Senior Planner indicated that the statements show we are currently under budget based on several factors (delay in hiring Land Use Planner, financial assistance from YLUPC for training and orientation) and DRPC is set up well for the year ahead.</li> </ul> <p><b><u>COLA</u></b></p> <ul style="list-style-type: none"> <li>• Senior Planner introduced the Cost of Living Allowance (COLA), which is applied to salaries of all staff and indicated that the Commission should approve the increase prior to moving forward.</li> </ul> <p><b><u>Interim Report</u></b></p> <ul style="list-style-type: none"> <li>• Senior Planner introduced the draft Interim Report, which includes a summary of work completed, process activities, and financial reporting. Senior Planner indicated that the report outlines delays in the work plan due to later than anticipated submissions of Issues and Interests Reports from the Parties.</li> </ul>	<p>A) Senior Planner to meet with YG to discuss process for next year's budget</p>

- No variance in budget planning required for acquiring the working space in Dawson for Land Use Planner as money was reallocated from administration. Adjustments may be needed to the budget for 2020-2021.
- Senior Planner indicated that the Cumulative Effects Report is currently being reviewed by the Parties through TWG, and comments are due back by November 1<sup>st</sup>.
- Process for next year's budget starts Oct 1<sup>st</sup> and the Senior Planner plans to meet with YG.

**Terms of Reference**

- Senior Planner highlighted amendments to ToR (Page 4, Section 3): ““unless otherwise agreed upon by the Parties through annual work plans, the Commission, within the timeframe provided in Section 11, will forward a Recommended Plan by March 31, 2021, and, if required, a Final Recommended Plan, by September 2021, to the Parties for their consideration.”
- The Commission signed the amended ToR.

**Motion #5.**

To accept and approve COLA effective April 1, 2020.

**Moved: Dan Reynolds                    2<sup>nd</sup>            Angie Joseph-Rear            Passed by Consensus**

**Motion #6**

To accept and approve the Interim Report for 2019-2020 and submit to YLUPC and YG.

**Moved: Art Webster                    2<sup>nd</sup>            John Flynn                    Passed by Consensus**

**Motion #7**

To accept and approve the Terms of Reference.

**Moved: Dan Reynolds                    2<sup>nd</sup>            Art Webster                    Passed by Consensus**

<b>Agenda Item: Traditional Knowledge (ADDED ITEM)</b>	
<b>Comments</b>	
<ul style="list-style-type: none"> <li>YLUPC Senior Planning and Policy Coordinator presented specific sections of the UFA to the Commission that relate to the use of Traditional Knowledge. He indicated that there is no set definition of Traditional Knowledge in UFA and that there is flexibility in how it is interpreted. Several sections that elude to the use of Traditional Knowledge were highlighted, in particular within the stated objectives (section 11.1.0), including but not limited to sections 11.1.1.3, 11.1.1.4, 11.1.1.5, and 11.1.1.6, as well as the definition of sustainable development.</li> <li>YLUPC reviews previously approved plans within Yukon (North Yukon, Peel) as well as from other jurisdictions, to see if clauses are met from UFA on the use of TK. YLUPC has developed report entitled “Review of the Use of Traditional Knowledge in Regional Land Use Planning”, which has been completed for previous Yukon plans and will be for Dawson as well. This Report can be used as a reference to guide the use of Traditional Knowledge in the planning process.</li> </ul>	
<b>Agenda Item: Interim Measures (ADDED ITEM)</b>	
<b>Comments</b>	
<ul style="list-style-type: none"> <li>YLUPC Director introduced topic of interim measures to the Commission, including their overall purpose and where they’ve been applied previously.</li> <li>YLUPC Director also discussed Commission’s ability to comment on projects being reviewed under YESAA within the planning region, but indicated that doing so can take staff resources away from the planning process.</li> <li>At this point in the process (i.e. Commission start-up phase), the YLUPC recommendation is that the development of interim measures, or submitting comments to YESAB, may not be necessary but could be an option explored later on as the planning process progresses.</li> </ul>	A) Senior Planner to discuss options for interim measures with SLC at October meeting

<b>Agenda Item 7.0 New and Unfinished Business</b>	<b>Action Items</b>
<b>Comments</b>	
None	
<b>Agenda Item 7.1 Draft Vision Statement and Planning Principles</b>	<b>Action Items</b>
<b>Comments</b>	
<p><b>Motion #8</b>  To accept and approve the Commission's Vision Statement as amended.  <b>Moved: Dan Reynolds                    2<sup>nd</sup> John Flynn                    Passed by Consensus</b></p>	<p>A) Land Use Planner to fix typos in Vision Statement and make available on website  A) Senior Planner to update interim report to include completion of Vision Statement</p>
<b>Agenda Item 7.2 Draft Issues and Interests</b>	<b>Action Items</b>
<b>Comments</b>	
<ul style="list-style-type: none"> <li>• Senior Planner provided an overview of report and that the report has been reviewed by TWG and any comments have been incorporated.</li> <li>• Senior Planner confirmed that submissions from the Parties have been posted on the website since the beginning of September.</li> <li>• Commission members agree that the report can be finalized for public review and comment.</li> </ul> <p><b>Motion #9</b>  To accept the draft I&amp;I report and allow staff to move forward on making report available to the public.  <b>Moved: Art Webster                    2<sup>nd</sup> Angie Joseph-Rear                    Passed by Consensus</b></p>	<p>A) Senior Planner and Land Use Planner to work on completing I&amp;I report and make publicly available</p>

Agenda Item 7.3 Draft Resource Assessment Report	Action Items
<b>Comments</b>	
<ul style="list-style-type: none"> <li>• Senior Planner updated Commission members on the status of the RAR, indicating that necessary updates are completed except for minor additions. Information regarding economic inputs have been added as per previous meeting request, as well as an executive summary and some additional resource maps.</li> <li>• Senior Planner indicated that RAR is a foundational planning product that describes the current state of knowledge for the region, but determining/compiling all the information within the RAR is not possible. New information gathered or received throughout the planning process will not mean updates to the RAR, but will remain as important information for the Commission.</li> <li>• Members noted that it should be made clear in the RAR that new information will become available as process moves forward and indicate how this information will be considered.</li> <li>• Yukon Geological Survey (YGS) representative (in audience) asked to briefly introduce new process for mineral resource potential mapping for land use planning purposes which shows areas of higher potential in an easy to understand format. YGS would like to present to the Commission at the next DRPC meeting.</li> <li>• TH seeking opportunity to present to Commission on land use at future date, as more information becomes available.</li> <li>• YG Regional Biologist has information on sheep, caribou, and moose that will become more available as the process moves forward and this will be presented to the Commission.</li> <li>• Commission members discussed how best to present RAR to the public including a series of themed posters for fall engagement sessions.</li> <li>• TWG member noted that another map showing development around the region and other protected areas (ANWR, Fishing Branch, etc.) might be worth including in RAR.</li> </ul> <p><b>Motion #10</b></p> <p>To adopt the draft RAR and allow staff to move forward on making report available to the public.</p> <p><b>Moved: Art Webster                      2<sup>nd</sup> Dan Reynolds                      Passed by Consensus</b></p>	<p>A) Senior Planner to keep in touch with YGS on new mineral potential mapping tool and opportunity to present to Commission</p> <p>A) Staff to send maps to Commission members for review prior to making RAR public</p> <p>A) Staff to send around list of presentation boards for Commission review and comment prior to development</p>



Agenda Item 7.4 Engagement Strategy	Action Items
<b>Comments</b>	
<ul style="list-style-type: none"> <li>Commission members reviewed the draft engagement strategy and noted only minor changes.</li> <li>Commission members discussed potential formatting, timing and venues for upcoming fall engagement meetings with input from John Glynn Morris (on the phone).</li> <li>John Glynn Morris discussed the value of process and that it's necessary to present content in a way that people understand.</li> <li>Other options for engagement include: setting up pop-up kiosks at key places in Dawson, online sessions for those out-of-town and approaching interest groups to gather comments from their constituents (e.g. KPMA).</li> </ul> <p><b>Motion #11</b> To adopt the Engagement Strategy as revised.</p> <p><b>Moved: Alice McCulley      2<sup>nd</sup> Angie Joseph-Rear      Passed by Consensus</b></p>	<p>A) Staff to check if KIAC wheel chair access is working to ensure accessibility</p> <p>A) Staff to contact KPMA and discuss how best constituents not in town can be engaged</p> <p>A) Land Use Planner to make edits to draft Engagement Strategy</p>
<b>Agenda Item 8.0 Next Meeting – Scheduling</b>	<b>Action Items</b>
<b>Comments</b>	
<ul style="list-style-type: none"> <li>Commission members agree to have their next meeting in early December.</li> </ul>	<p>A) Senior Planner to send around survey to determine best date for next meeting in December.</p>
<p><b>Approval at Regular Board Meeting #04 – 19/20</b> By Motion #2 at Regular Board Meeting #04 – 19/20</p> <p>_____ Chair</p> <p>_____ DRPC Secretariat</p> <p>_____ Date</p>	