



Land Use Planner

Overview

As mandated by Chapter 11 of the Yukon Umbrella Final Agreements (UFA), the Dawson Regional Planning Commission (DRPC) is a public board producing a regional land use plan for the Dawson planning area. The Planning Commission is comprised of six public members. Reporting to the Senior Land Use Planner, the Land Use Planner assists with a variety of planning tasks for the DRPC. As per the DRPC Terms of Reference, the Yukon Land Use Planning Council (YLUPC) is providing the human resources for the Commission and this employment contract will be with the Council.

Duties and Responsibilities

Reporting to the Senior Land Use Planner, the Land Use Planner may be required to perform any of the following duties:

Planning Duties:

- Lead local communication and engagement regarding the land use plan
- Enlist the support and participation from plan partners and the public, the Yukon Government, Tr'ondëk Hwëch'in and others involved in the planning process. Inventory, analyze and evaluate the responses to planning documents
- Assist in the production of a recommended land use plan, including related planning documents;

Communication with the Commission, Planning Partners and the Public:

- Attend and assist in the coordination of Commission meetings and Technical Working Group meetings;
- Assist the Commission and Senior Planner with public meetings and workshops;
- Assist with the production of technical information packages for the Commission and correspondence to the Parties and the public;
- Assist in establishing and maintaining effective working relationships with plan partners and stakeholders such as industry associations, non-profit organizations and other UFA boards; and
- Assist with the organization of workshops related to topic relevant to the DRPC, including those sponsored by YLUPC.

Other:

- Periodic travel to Yukon communities for the purpose of workshops and public engagement events.

Work Environment:

The location of work will ideally be in the Dawson City DRPC planning office. In the event that a suitable candidate cannot be found in Dawson City, the position will be based in Whitehorse.

The work environment is a self-directed, team participatory and consensus decision-making environment, where individual and team work will be required to meet the demands of the position and to assist the Commission achieve the objectives of the land use planning process.

Personal Attributes:

- **R:** Effective interpersonal skills.
- **R:** Strong ability to work independently and in a team environment.
- **R:** Ability to prioritize tasks and take initiative on projects.
- **R:** Ability to exercise discretion and is dependable, thorough and committed to high-quality work.

Other:

- **R:** Ability to travel to Yukon communities for short durations for the purpose of Commission meetings and/or workshops.