



<b>Agenda Item 3.0 Reports</b>	
<b>4.1 Chair's Report</b>	
<p>The Chair asked Commission members to pause for a moment to reflect on the recent passing of Commission member Steve Taylor.</p> <p>The Chair provided a report of activity over the recent period. Scott advised that a meeting of the SLC is scheduled for March 1, 2013.</p> <p>The Chair attended the YLUPC Conference in Whitehorse on January 30 &amp; 31, 2013. He found the presentation and workshop format to be an excellent way of engaging the participants in a discussion.</p> <p>Scott indicated that the Commission is about to enter a busy period of public consultation, which will result in completion of a Final Recommended Plan by this time next year.</p> <p>Scott extended thanks to the Commission's staff for their hard work in producing the Draft Resource Assessment Report. Scott acknowledged the timely response to the RAR from Yukon Government. Comments on the RAR have not been received from TH, however Jeff and Monica are currently working to revise the RAR.</p> <p>Scott thanked YLUPC for the support to the Commission from staff members Sam Skinner and Heidi Faulds.</p>	
<b>4.2 Senior Planner's Report</b>	
<p>Jeff provided an update on activity since the Commission's last regular meeting in October. Jeff and Monica attended the YESAB Cumulative Effects Forum in Dawson City at the end of October, as well as the YLUPC Conference in Whitehorse in January.</p> <p>Jeff successfully completed the entrance requirements for certification as a Registered Professional Planner. He looks forward to the final step in the certification process, being an oral interview about ethics and a code of conduct for the planning professional.</p> <p>In addition to the revision of the RAR, work continues on preparation of the 2013/2014 Workplan and Budget, Scenario Methods and Evaluation Criteria.</p>	

<b>Agenda Item 4.0: Correspondence and Media</b>	
<b>Comment</b>	<b>Action Items</b>
<p>NOTE: Correspondence is logged and copies kept on file in the Dawson office. Correspondence received during the period Oct 10, 2012 to January 31, 2013 was distributed to the members.</p> <p>Jeff drew the Commission's attention to recent YESAB applications, noting that several placer operations were submitted for review, as well as an application for development of access to new harvest areas for firewood harvesting in the Bruin Creek area.</p> <p>In discussion of responses back to the Commission regarding the RAR, Gillian M. emphasized the important role of public consultation during the planning process, as well as upon completion.</p>	

<b>Agenda Item 5.0 Finance</b>	<b>Action Items</b>
<b>5.1 Variance Report</b>	
<b>Comment</b>	
<p>The quest for a local Bookkeeper has not been successful. YLUPC have indicated that financial administration will continue to be provided by YLUPC for as long as necessary.</p> <p>The Income Statement and Balance sheet to December, 2012 were presented to the Commission.</p>	

<b>Agenda Item 6.0 Policies and Procedures</b>	<b>Action Items</b>
<b>6.1 Year end Vacation Carryover</b>	
<b>Comment</b>	
<p>Section 6.5.2 b) of the Commission’s Policies provide for carryover of up to 10 days of accumulated vacation leave at year end. Leave accrual in excess of 10 days is otherwise paid out in March. Due to the need for continued progress on the RAR through to March 31, the Commission members agreed that it would be preferable that accumulated leave in excess of 10 days be taken as vacation during the summer period, when there would be more downtime in the process.</p>	<p>The Chair will provide written authorization for an exception to the policy for this year-end.</p>
<b>6.2 COLA Adjustment</b>	
<b>Comment</b>	
<p>Per DRPC P&amp;P, Oct 2011:</p> <p>6.6.1(h) <i>Salary ranges will be adjusted every April 1st based upon the “Consumer Price Index History – Annual Averages” supplied by the Yukon Bureau of Statistics. The percentage used shall be the “% Change from Previous Year” for the City of Whitehorse. In the case of a negative cost of living adjustment, no increase or decrease to salary will occur.</i></p> <p>The Yukon Bureau of Statistics reported a 3.0% increase in the cost of living for Whitehorse in 2011 (most recent report). As these are not merit based increases, the COLA is applied to all base salaries, effective April 2013.</p> <p><b>MOTION # 4:</b></p> <p>“DRPC Policies and Procedures, Schedule B: Rate of Pay” are amended to reflect a 3% cost of living increase for 2013-2014, effective April 01, 2013.</p> <p><b>Moved: Chester Kelly</b>                                  <b>2<sup>nd</sup></b> <b>Will Fellers</b>                                  <b>Passed by Consensus</b></p>	<p>Revise Schedule “B” and distribute to Commission members, Council.</p>



## Agenda Item 9.0 Plan Objectives and Plan Alternatives

Comment	Action Items
<p>Jeff provided an overview and explanation of the proposed approach for considering alternative land use management strategies. The proposed approach is identified as a “Structured Decision-Making Process”, or SDM. The SDM process has been identified as an effective way of exposing and deciding among value trade-offs. Steve Kennett suggested the SDM approach may have merit fro regional planning, in his presentation to the YLUPC conference in Dawson in January 2012. The SDM approach has previously been used in Yukon for decision-making on climate change adaptation strategies and evaluating electrical energy management alternatives.</p> <p>Jeff described how the SDM process works iteratively through identifying objectives, performance measures, evaluation criteria and consequences associated with alternative decisions. The intention is continual refinement of the understanding of the decision context, a realistic range of alternatives, and an explicit consideration of the trade-offs in achieving a balance among competing objectives. He presented a timeline showing parallel processes for public participation, technical analysis and Commission review, leading to a Draft Plan in mid-October.</p> <p>Jeff explained how the public workshop would be conducted tomorrow (day following Commission meeting), using the steps outlined in the SDM approach. It is expected that the public discussion would focus on desirable outcomes for the plan, and generate some ideas about how to get there.</p> <p>The Public Meeting schedule for this evening (day of Commission meeting) will be an opportunity to describe the progress of the Commission so far, and review the milestones moving forward for the remainder of the process.</p> <p>Will suggested that opportunities for engaging youth in the process should be considered to provide additional perspectives on a desirable future for the Dawson region.</p>	<p>Commission members will attend evening public meeting and all-day workshop, February 14.</p>

<b>Agenda Item 10.0 Time, Date and Location of Next Meeting</b>	<b>Action Items</b>
<b>Comment</b>	
<p>A Public Consultation is scheduled for 6PM to 8PM, February 13, 2013 (same day as this meeting). All members expect to be in attendance at this consultation meeting.</p> <p>A public Planning Workshop will be held February 14, 2013 (the day following this meeting). All members expect to be in attendance at the workshop.</p> <p>Both public meetings are considered "Special Assignments" for the Commission members. Honoraria will be provided.</p> <p>The next Regular Meeting (#09) of the Dawson Regional Planning Commission will be held in Dawson City on May 15 &amp; 16, 2013.</p>	
<b>Adjournment</b>	
The meeting was adjourned at <u>5:00</u> PM.	

**Approval of Regular Board Meeting #08- 2012/13 – February 13, 2013**  
 By Motion #2, at Regular Board Meeting #09 -2013/14 - May 15, 2013.




May 15, 2013

Chair

Senior Planner

Date: