

Agenda Item 3.0 Delegations	
Comment	Action Items
No delegations were present. Sebastian J. was present as an observer to the Commission's discussion.	

Agenda Item 4.0 Finance	
Finance Reports	
<p>The Senior Planner presented the March Income Statement and Variance report. Only March financials available due to the annual audit. DRPC was approved for funding for 2012-2013. There is a surplus of approximately \$46,000 going into the new fiscal year. Variances were explained: (new office expenses, and heating, moving expenses for Planner as well as under expenditure on Professional Services.</p> <p>Ron C. indicated that funds were allotted but not distributed to DRPC last year, and there may be additional funds carried forward for the 2012-2013 budget. Ron will clarify this</p>	Clarify carry forward of YLUPC allocated funds?
RSP, Travel Allowance Policy Revision	
<p>YLUPC adopted a policy to allow for enrollment of Council and Commission employees in an RRSP. Employee contributions are matched by the employer, to a maximum of 5% of gross wages. Also, rates for the Travel Bonus have been increased by Council. The proposed revised clauses follow:</p> <p>6.6.3 Group RRSP Plan</p> <ul style="list-style-type: none"> a) Permanent full-time and part time employees will be offered the opportunity to participate in the Group RRSP Plan once their probationary period ends. Employees may choose a percentage of their gross salary that they want to contribute to the plan. The money will automatically be deducted from their pay and invested in funds they have pre-determined with the YLUPC appointed financial advisor. DRPC will match the employee contribution up to 3% of their gross wages for the first year of employment, 4% for the second year and 5% for their third year of employment and all subsequent years. b) DRPC cannot be held responsible or liable for the performance of employee investments. c) If an employee goes on leave without pay then the employee can opt to continue contributing to the plan directly through the financial advisor but DRPC will cease to make contributions until the employee has returned to work. 	Redistribute revised p47 of Policies and Procedures

Friday May 11, Trondek Hwechin's info statement issued with resource values expected on Dawson Plan. Although received later than planned, Jeff H. says it is comprehensive and useful and acknowledged that TH agreed to release confidential information useful to the regional plan.

Information has been compiled to assess the level of linear disturbance within the region. The more linear disturbance in the landscape, the less hospitable it is for wildlife. This info will inform us how comprehensive management practices must be to keep us from a 'tipping point' where the level of disturbance is too high to sustain wildlife.

Jeff spoke to SOVA to address the graduating class, about map making for regional land use planning.

Materials have been prepared for a booth at the Dawson City Gold Show. Jeff is seeking contributions of photographs from the members for future publications and public displays.

Jeff worked with the Dawson Chamber of Commerce to help set up a discussion panel at the Gold Show to talk about "Access Management, Exploration and Land Use Planning". Scott C. will participate on the panel, along with Mike Kokiw (Yukon Chamber of Mines), Tim Gerberding (TH), Lee Pigage (YGS), Ian Pumphrey (YSRB).

Coming month: (June) Inter-departmental Working Group (YG) – Gillian, YG and facilitator to pull the Depts together and try to get a coordinated picture from their statistics and data. Same type of exercise scheduled for the fall with TH (Heritage/NR) again trying to clarify our understanding of the info given.

Reduced Office operation through July – staff holidays
Jeff's annual performance review is due (1 yr) .

Clarification was requested from the Planner regarding the form letter responses to YESAB project reviews. Monica K. cited a mining project in Tombstone Park as an example of the more controversial projects under review. The Commission discussed an appropriate level of response, and agreed to continue with the standard form response until more work on the Plan has been completed.

Agenda Item 7.0 Resource Assessment Report	
Comment	Action Items
<p>Jeff spoke to the scope and purpose of the resource assessment and the different ways it can be used to develop indicators that address the issues identified for the land use plan.</p> <p>Monica spoke about YG info DRPC is using; the trials of sifting through YG reports on aggregates, agriculture, tourism, water quality etc. is taking longer than expected but we're getting through it. MK described the structure of the current document as being "in point form now but a narrative is being created."</p> <p>Bill K. asked for the TH info to be kept confidential and Scott reaffirmed the Commission will be tactful and respect TH's request. Bill K emphasized the importance of taking a broad approach to defining cultural resources, introducing the concept of "traditional economy" to the Commission.</p> <p>Jeff indicated that the Yukon Department of Environment is preparing a document regarding conservation priorities in the Dawson region, which will form part of the resource assessment and scenarios documents.</p> <p>Gillian M. encouraged the Commission to consider community and industry perspectives as well as those of YG and TH. Monica indicated that many other sources of information are being considered, which is in part why the process is taking longer than expected</p> <p>Bill B suggested that a section of the Resource Assessment should address the regional economy and how it relates to the broader Yukon and Canadian economy, not just resource-specific. Other suggestions: Bill K - Human and Land Mgmt Resources : Human capacity for monitoring, scientific research, etc.), and organizational capacity for resource assessment (e.g. YESAA). Gillian M – need/demand for land for residential development and services beyond current Dawson municipal boundaries – consequences of sprawl</p> <p>Jeff explained the intended process for release and review on a draft RAR. The job is taking longer than is expected, but is progressing well. Information is still being received from the Parties, including workshops to pull together the narrative being at the end of June (when the actual draft DRP is due). Right now the Draft RAR is point form notes corresponding to the different sections of the Plan, and that is probably how the Draft will look come the end of June. More refinement of the document will occur over the summer, and a more complete version will be released to the public in Sept.</p>	
<p>NOTE: Meeting adjourned for lunch. Scott reconvened the meeting at 1:10 pm.</p>	

Comments: Agenda 7.0 Resource Assessment Report (continued)	Action Items
<p>Bill K. provided a summary of the TH Resource Report. The Report is in 3 parts: 1) - best estimates on traditional economy and how it worked traditionally in the past; 2) this section describes the valued cultural resources; 3)- talks about intended uses for settlement land within the region. The report reflects interviews on traditional activities and landscapes as remembered by elders. The maps accompanying the report are for Commission use only, not for distributing to the public. The narrative is okay to distribute. An agreement has been signed stating how TH's data and mapping shall be used. BK provided clarification of the concept of a Traditional Economy: heritage, cultural, land, and economic resources with a focus on a functioning society. How a society (i.e. TH) can function, and did function with harvesting infrastructure, land networks and water networks that enabled people on the go to survive and flourish and retain an abundance of natural resources, These ideas have been brought forward and modernized. If the modern economic system were to break down would it be possible to survive with what is available? Culturally- it's about working on the land harvesting NR</p> <p>Jeff thanked Bill and acknowledged the importance of cultural values. It's very early in the DRPC planning, and it will take time to figure out how to incorporate the very important cultural values with the more technical and scientific background that together makes up the planning process. The TH report is good and adds a very interesting dimension to the planning process. The confidential nature of some of the materials was discussed, and it was agreed that the document would be kept in house until the RAR is completed.</p>	

Agenda Item 8.0 Review of Plan Vision & Goal Statements	
Comment	Action Items
<p>Scott recapped the Yukon Planning Council's recent discussion about the Commission's Vision and Goal Statements. Suggested revisions were discussed, and minor changes were made to the statements. The Commission agreed the Statements were sufficiently clear to provide a sense of the intended direction and focus of the Plan. As further work is done on the Plan, more specific goals and objectives will be defined.</p>	<p>Revise wording of Vision and Goal statements and distribute.</p>

Agenda Item 9.0 Plan Principles – Core Values

9.1 Defining principles

Comment

A presentation and brief discussion identified several possible principles for consideration. In addition to those presented, the Commission identified other possible principles:

Governance and Process: Competent, Accountable

Plan: Knowledge based, Limits, Precautionary approach

Scenarios – Testing different scenarios

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Adjournment

Proceedings were adjourned for the day at 4:30 PM.

Agenda Item 12.0 2012-2013 Workplan and Milestone Review	
Comment	Action Items
Jeff reviewed the workplan. No specific revision are necessary, although achieving clarity on the objective for December 20134 will become critical for provisional budgeting in August. Direction has been requested on this from the SLC.	SLC follow-up on Recommended Plan milestone

Agenda Item 13.0 Field Trip	
13.1 Planning and Logistics	
Comment	Action Items
A general discussion regarding preparations for a Field Trip on the YukonRiver, July 2-4. The Commission will travel with Pat van Bibber from Minto to Kirkman Creek, where a camp will be established. Day trips from there will explore the vicinity of Kirkman Creek/ White Gold/ Coffee Creek. The group hopes to be engage knowledgeable individuals to learn more about the Yukon River corridor	Inform Commission of plans as early as possible

Agenda Item 14.0 Next Meeting	
Comment	
The next regular meeting of the Dawson Regional Planning Commission is scheduled for September 12 & 13, 2012 in Whitehorse.	
Discussion: settling on first week of Oct. 10 – 11 2 nd choice 17 -18 If possible, a Public meeting should occur in association with the next Commission meeting	
Adjournment	
The meeting was adjourned at 4:30 PM.	

Approval of Minutes for Regular Board Meeting #05 (May 16 & 17, 2012)
By Motion #2 at Regular Board Meeting #06 (October 17 & 18, 2012)




Date: October 17, 2012

Chair

Senior Planner